

## **POLICY AND CODE OF CONDUCT**

Thank you for choosing Hodges Eye Center, we value our patients and respect your time.

**Hodges Eye Care & Surgical Center** is committed to providing exceptional patient care in a quiet and friendly atmosphere.

Important information that is required for your appointment:

- Valid insurance ID
- Referral information from your health care provider
- Please confirm your current address, phone and email so that we can contact you in case of any changes or further insurance information is required
- Please be advised that each patient will be responsible for payment if insurance is inactive

Due to our limited space we ask that everyone be mindful of other patients in the waiting areas

This is a professional medical facility where our focus is patient care. **We have a zero-tolerance policy for disruptive behavior and threatening language or tone towards patients and staff members**

As a private practice, patients who do not act responsibly may be asked to leave.

**~ Thank you ~**